



Volunteer Opportunities at NSF (UK) - Relationship Liaison officers

Sherry Anderson - "Volunteers don't get paid, not because they're worthless, but because they're priceless."

NSF (UK) needs you!

Has being in lockdown got you thinking about the great skills you have and putting them to good use to help others? After all, the best gift you can give is your time. Whatever your age or skills, however much time you can give, we've got a volunteer role for you. Use your skills and join a great team whose values match your own. Your skills will be invaluable to us and help us take big steps in our journey to improve our community.

Vacant Roles?

NSF (UK) is seeking to appoint individuals into our **Relationship Liaison officers** Team whose skills, perspectives and experience will enrich the organisation, its decision-making and support the delivery of a specified objective .

Our Values?

We hold no position on politics or religion. We expect anyone wishing to join the organisation will show great respect to all others, especially by honouring our traditions and ideals. Our duties are carried out in the spirit of friendship, solidarity, fair play and competition. Our members are primarily motivated to serve and give back to their community/alma mater. The leadership teams are expected to discharge their duties fairly, honestly and in a transparent manner at all times.

When are you needed?

- Immediately

What will I be doing?

- To ensure all members feel welcome, valued and part of the team.
- To make sure members understand their roles as School Reps
- Collection of necessary documentation from new School Reps
- Provision of Members Monthly Meeting details i.e. location and time
- To provide new School Reps with any information as and when requested

Why work for us & What impact will this have?

- You will be supporting our committed local volunteer-led community group by helping us to enrich our organisation and our decision-making.
- There is little or no budget for this project and so the team will have to be creative, practical, team-minded and be very much outcomes focussed.

What skills, experience & qualities do I need?

- Capable of conveying accurate information
- Self-motivated and able to work under own initiative
- A calm and professional manner
- Good listening skill and the ability to demonstrate empathy and understanding
- A calm and professional manner
- Excellent verbal and written communication skills
- The Relationship Liaison officers should have an up-to-date knowledge of NSF (UK) related activities and attend Members Monthly Meetings regularly.

What skills can I gain?

- Organising
- Collaborative

Schedule and commitment required from you?

- Regular attendance at the Members Monthly Meetings.
- Ability to attend to requests at short notice.

Benefits?

- We endeavour to provide training for all of our voluntary roles.
- We are very proud and appreciative of the contribution all of our volunteers make. We have an end of year celebration event to celebrate and thank you. We give awards to highlight outstanding contributions that you made.
- If you enjoy working with different people and want to give something back to one of the diverse communities in the UK, there is a great role for you. You will expand your networks and have the opportunity to get involved in significant projects of your choice.

• How do I apply?

Email: Head of Administration – lara.bamgbelu@nsf.community